



JOB ANNOUNCEMENT

POSITION TITLE:

Community Organizer – Neighborhood Engagement (contracted)

ORGANIZATION DESCRIPTION

For over 30 years, the Windom Community Council (WCC), a 501(c)3 non-profit neighborhood organization, has served the diverse neighborhood of Windom located in southwest Minneapolis, safeguarding a high quality of life for our residents and the prosperity of our local businesses.

We provide Windom residents of all ages, cultures, races and income levels with the information, tools, and resources to engage civically and help lead in building a stronger and sustainable Windom. We support the sound community and economic development of the neighborhood, ensuring that Windom remains a great neighborhood to live in, work in and visit.

JOB DESCRIPTION

ORGANIZATION: Windom Community Council

POSITION TITLE: Community Organizer – Neighborhood Engagement (contracted)

TYPE: Temporary, Part-Time, Non-Exempt – up to 1200 hours total through December 31, 2022

WAGE: \$25.00 per hour

REPORTS TO: Executive Director

Under the direction of the Executive Director, the Windom Community Council (WCC) seeks a Community Organizer (Neighborhood Engagement) to organize neighborhood residents by building their leadership skills to self-advocate for equitable policies and programs that will improve the well-being of all Windom residents on issues of safe neighborhoods, environmental justice, housing, and immigration. The Community Organizer will be responsible for the outreach, engagement and organizing of neighbors and other stakeholder in the Windom neighborhood of Southwest Minneapolis. The organizer will set-up at least 10 one-on-one meetings per week with neighborhood residents, institutional & business leaders, and other stakeholders.

The Community Organizer is an experienced professional who customarily and regularly exercises discretion and independent judgment. This position is responsible for successfully completing the following deliverables:

- Develop a neighborhood engagement and communications plan.
- Map out Windom neighborhood's community assets including local associations, institutions, residents, local economy, and physical space.
- Build organizing teams of diverse community leaders to understand and act on issues related Windom safety, environmental justice, land use issues, and the inclusion of residents from BICPOC, immigrant, low-income, disabled, 55+ backgrounds.
- Lead the WCC Board of Directors in the implementation of the organization's first Windom-wide door-to-door canvassing event.
- In coordination with Windom residents and stakeholders, develop and launch of 3 Windom community visioning events using public education and engagement campaigns.
- Identify and present the top neighborhood issues for programmatic focus in the 2023 calendar year.

MINIMUM QUALIFICATIONS

- Two (2) or more years of experience in community organizing or community-based grassroots work.
- Can meet deadlines and manage multiple tasks in a fast-paced work environment.
- Excellent interpersonal communication skills, personal accountability and follow through.
- People of color strongly encouraged to apply. Multilingual skills are a plus.
- Demonstrated ability to maintain a work environment that respects and values differences and diversity.
- Interpersonal communication skills sufficient to effectively communicate and work with colleagues and individuals from different backgrounds with courtesy, respect, and interest in positive problem-solving.
- Written communication skills sufficient to write, prepare, and edit materials such as social media content, fliers, meeting notes, emails, reports, etc., with attention to detail and accuracy.
- Car is required with proof of insurance and current Minnesota Driver's License.

PREFERRED QUALIFICATIONS

- Four-year college degree in Sociology, Political Science, Communications, Public Affairs including other social sciences related fields.
- Demonstrated ability to organize people around issues of common interest and concerns with proven results.
- Experience with organizing and executing outreach and/or public engagement campaigns.

CLOSING DATE OF POSITION: As soon as filled.

HOW TO APPLY: Please send cover letter [sharing why you want to organize, your relevant experience], current resume and three references to windomcommunity@gmail.com. Inquires that do not include a cover letter, resume and references will not be reviewed. Please put "Application for Community Organizer (Neighborhood)" in the subject line.

Questions can be directed to Mario at 612-423-5175.